



Please submit this application **three weeks in advance** of the fundraiser date for approval.

**SPARTA PUBLIC TOWNSHIP SCHOOLS**  
**FUNDRAISING APPLICATION.2023-24**

Today's Date: \_\_\_\_\_

School: \_\_\_\_\_

Student Organization: \_\_\_\_\_ Advisor: \_\_\_\_\_

Organizer: \_\_\_\_\_ Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Specific reason for fundraising activity:**

Date(s): \_\_\_\_\_ - \_\_\_\_\_ Rain Date(s): \_\_\_\_\_ - \_\_\_\_\_ Time(s): \_\_\_\_\_ - \_\_\_\_\_

**TYPE OF FUNDRAISER** (Choose one.)

Event (e.g., car wash, dine to donate, auction/raffle, clothing drive, performance, service) **Type:** \_\_\_\_\_

Product Sale (e.g., apparel & accessories, food, flowers, coupon books, discount cards, bracelets) **Type:** \_\_\_\_\_

Direct Appeal (e.g., can shake, donations, *Go Fund Me*) **Type:** \_\_\_\_\_

Participating Members: \_\_\_\_\_

Chaperone(s): \_\_\_\_\_

Location: \_\_\_\_\_

**FILL OUT THIS SECTION FOR PRODUCT SALE ONLY:**

*(Please note: No door to door solicitation, selling sugar products on school premises and/or written messages attached to a product is permitted.)*

If selling a product, how will it be sold? \_\_\_\_\_

Product(s): \_\_\_\_\_

Cost involved: \_\_\_\_\_

How will it be financed? \_\_\_\_\_

Can units be returned without penalty?      Yes      No

Vendor Name(s): \_\_\_\_\_

Estimated profit: \_\_\_\_\_

*I understand that all fundraising activities must be approved **before** requesting purchase orders or scheduling/advertising the fundraising activity. This pertains to all fundraisers (large or small) even if it is done every year. All monies collected will be submitted to the principal's secretary on a daily basis.*

Advisor/Organizer Agreement Signature: \_\_\_\_\_ Check box if you agree to the statement above.

**FOR OFFICE USE ONLY:**

Resolution:      Approved      Denied      Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Resolution:      Approved      Denied      Building Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Resolution:      Approved      Denied      Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_